Use Case: Record Sick Days

**Iteration**: E1 **Date**: March 6, 2012

# Version: 2 Priority: Low

**Description/Overview**: An HR personnel records sick day information for one or more employees. The HR personnel searches for an employee record using the employee ID or the last name, and the system displays a list of employees meeting the search criteria. The HR personnel selects the desired employee from the list and chooses to display the employee’s record. The HR personnel chooses to modify the employee’s sick day data. The HR personnel records the date(s) for the sick day(s) and whether it’s a half or a full sick day.

**Actor(s)**: HR personnel

**Pre-Condition(s)**: HR personnel is logged in to the system with privileges already assigned.

# Typical Course of Events

This use case begins when an HR personnel needs to record sick day information for an employee.

1. The HR personnel performs a search (See Use Case Search Employee)
2. The HR personnel chooses to enter the employee’s sick day information.
   * **System Response**: The system displays the employee’s existing sick day information.
3. The HR personnel enters the sick day date, whether it is a full or half sick day, description and saves the entry.
   * **System Response:** The system displays the current total sick days, and confirms that the date of the sick day for the employee has been recorded.

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# Alternative Course of Events

Line 3 – Employees can enter a range of dates to indicate that an employee has been sick consecutive days

***Business Rule Applications:***

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